

Los Alamos Arts Council
Application for Sponsorship or Co-Sponsorship
Art Event

To be considered for sponsorship or co-sponsorship of an art event by the Los Alamos Arts Council, the following application must be completed. This information will assist LAAC in deciding if the event meets the criteria establish by the LAAC Board of Directors. This application must be completed and given to LAAC at least 8 weeks prior to the event.

Name of Organization Requesting Sponsorship: _____

Name of Event: _____

Date of Event: _____ Time: _____ Location: _____

Contact Person: _____

Contact Information: Phone: _____ E-Mail: _____

Please provide a brief description of the event:

Type of sponsorship being requested. Please provide details. For example, are you requesting use of the Fuller Lodge through LAAC; publicity advise; publicity in the LAAC newsletter; direct financial assistance? If you are requesting financial assistance, how much and for what? **Listing in the LAAC's Newsletter Calendar of Events does not require completion of this application.**

Will there be an admission fee/tickets sold for this event? If so, how will the proceeds for the admission cost be used?

Please read the attached LAAC Program Policy to confirm that the event meets all the requirement for sponsorship. If LAAC agrees to sponsor or co-sponsor the event and requests insurance coverage, the organization must provide a Certificate of Insurance from its insurance company

Signature: _____ Date: _____